

# Asset transfer out form

This form is for individual, trustee and corporate account holders who wish to transfer existing assets out of their Ardan International Wealth Platform account.

## How does an asset transfer work?

Your existing assets can be transferred into your account directly, subject to them being acceptable. When we possess all of the necessary documentation we will transfer each asset as required. **You should note that the process can take a substantial length of time, in some cases several months or longer to complete.** Whilst we will initiate your transfer(s) on receipt of this instruction, we are reliant on third parties to complete on the request. We can only transfer assets where this form and our withdrawal form are correctly completed.

## Completing this form

By completing this form you will be providing authority to Ardan International Limited ('AIL') to arrange the transfer of your assets listed on page 2 owned by you. Please complete in BLOCK capitals throughout.

We can only accept instructions that have been signed by all of the registered owner(s) of the assets to be transferred.

## Important notes

Whilst we endeavour to use all best efforts to undertake a transfer on your behalf, the period of time it takes to complete is outside of our control. We can accept no responsibility for any consequences that may arise from a delay.

If cash is also being transferred please also complete our withdrawal form available on our website.

## When you have completed this form

Once complete please send it to [servicing@ardan-international.com](mailto:servicing@ardan-international.com)

### Schedule of Assets

Please provide details of the assets to be transferred.

	Ardan Portfolio Number	Account Holder Name	Full description of the investment as shown on the document of title, including any ISIN or SEDOL code	Number of units or shares to be transferred (if all, please state ALL)
1				
2				
3				
4				
5				
6				

**Receiving provider contact details**

Please provide contact details of the provider to which your assets will be transferred.

Provider Name	<input type="text"/>
Contact Name	<input type="text"/>
Email address	<input type="text"/>
Name of Account assets are being transferred to	<input type="text"/>

Note that evidence of account is required to enable any transfers. Please provide a recent statement for our records.

**Signed and delivered as a deed**

By signing this declaration I/We are giving our express consent to Ardan International Limited to arrange the transfer of the assets listed above to your nominated provider. ALL can only accept instructions that have been signed by all of the owner(s) of the investments to be transferred.

	Account holder/Trustee/Authorised signatory 1	Account holder/Trustee/Authorised signatory 2
Signature	<input type="text"/>	<input type="text"/>
Date (dd/mm/yyyy)	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Full name	<input type="text"/>	<input type="text"/>
<b>Witness</b>		
Full name	<input type="text"/>	
Current residential address and postcode	<input type="text"/>	
Occupation	<input type="text"/>	
Signature	<input type="text"/>	
Date (dd/mm/yyyy)	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	

**Privacy policy**

Our full privacy policy can be viewed at [www.ardan-international.com/privacy](http://www.ardan-international.com/privacy) or can be obtained by requesting a copy from our Data Protection Officer.

